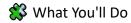


Join Our Mission: Assistant Program Director Opportunity Empower Youth. Build Community. Lead With Purpose.

We're seeking an enthusiastic, compassionate, faithful follower of Jesus Christ for an **Assistant Program Director** position. Join our vibrant team in this full-time role and play a vital part in shaping and delivering youth-focused and community-driven programs year-round.



Lead & Coordinate Programs

- Support summer camps, after-school activities, and enrichment classes (Unconventional hours)
- Manage monthly food and paper product banks
- Facilitate guest speakers, field trips, and peer mentoring initiatives
- Guide volunteers and oversee daily programming logistics

Curriculum & Student Engagement

- Co-design curriculum for K4–12 and summer leadership camps
- Mentor youth leadership teams and develop student-driven initiatives
- Collect feedback through interviews and surveys to refine programming

Community & Volunteer Relations

- Build partnerships with local organizations
- Welcome volunteers and guest facilitators with warmth and structure
- Coordinate scheduling and resources for all enrichment sessions

Administrative Support

- Monitor and order supplies for all age groups
- Track receipts and assist with monthly financial reporting
- Help maintain compliance with accreditation standards like APOST and CCDA

Internal Collaboration

- Work closely with the Program Director and Executive Director
- Join advisory meetings focused on curriculum and program planning

- Support adult programs including seminars and life-skills classes
- What You Bring
 - Experience in youth ministry, education, social work, or childcare
 - · Associate or Bachelor's Degree preferred
 - Strong organizational and communication skills
 - Ability to lead and collaborate with diverse teams
 - Genuine passion for youth empowerment and community service
- Join Our Vision

To learn more about The Center click **HERE**

We believe in second chances, everyday acts of resilience, and the power of human connection. If you're looking for meaningful work that makes a tangible difference, we want to hear from you!

Apply Today!

Send your resume and a short cover letter to TheCenterMidland.Apply@gmail.com